

**NOTICE OF SPECIAL MEETING
(Regular Meeting Canceled)
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

DATE: Thursday, April 16, 2026
TIME: 6:00 P.M.
PLACE: RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

AGENDA

I. CALL TO ORDER

1. Roll call & Establish quorum
Vickie Harvey Chairman of the Board
Megan Langley Vice Chairman
Kris Kirk Secretary/Treasurer
Kevin Hooper Member
Rod Garman Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)



II. BUSINESS

1. LeBlanc Engineering
 - a. Discussion and possible action: RFQ package for Engineering Services
 - b. Discussion and possible action: Determine dates for review and grading of the submissions
2. ORWA
 - a. Discussion and possible action: Accept updated rate study as an annual budget for 2026
 - b. Discussion and possible action: Accept new rates and establish effective date
3. Discussion and possible action: Minutes
4. Discussion and possible action:
 - a. Transfers, Payouts or Relinquishments
 - b. Meter reading and Billing Report
 - c. Adjustments List
 - d. Certified Letters & Cut off Update
 - e. Forfeitures: #469 Joseph Walsh
5. Financial Report- NEO Accounting Services, Jaci Taylor
 - a. Discussion and possible action: Financial Report
 - b. Discussion and possible action: Payment of Claims
 - c. Discussion and possible action: ORWA Annual Conference approval of registration & travel
 - d. Discussion and possible action: ORWA Assurance Group Meeting Delegates
 - e. Discussion and possible action: Investment of operations funds
 - f. Discussion and possible action: Rates for 1 inch and 2 inch meters
6. Funding and Audit Status
 - a. Discussion and possible action: 2023, 2024 Audits
 - b. Discussion and possible action: Submission to ORWA RIG Reimbursement
7. Office Operations Report
 - a. Discussion and possible action: August 2026 Neptune Training in Nashville, TN
 - b. Discussion and possible action: ORWA Annual Meeting
8. Operator Report- John Turtle (report attached with invoice)
 - a. Discussion and possible action: ORWA RIG- in line meters project

STATE OF OKLAHOMA, Adair County, Filed for record
on this day at 4:05 PM

Book _____, at Page _____.

APR 14 2026

Documentary Stamps: \$ _____
Timothy Fishinghawk, Adair County Clerk
By SW Deputy

- b. Discussion and possible action: Cost and possible form for regulators
9. Possible Executive Session
- A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
 - 1. Discussing the potential purchase of real property;
 - 2. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action. OCRE Complaint No. CR-24-0272-E
 - 3. Discussing the performance and raise requested by Office Manager.
 - B. Motion and vote to return to open session.
 - C. Minutes compliance announcement: No vote or action taken during executive session.
10. Discussion and possible action: Office Manager rate of pay.

III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

IV. ADJOURNMENT