

**NOTICE OF REGULAR MEETING**

**ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

**DATE:** Thursday, June 4, 2026  
**TIME:** 6:00 P.M.  
**PLACE:** RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

**AGENDA**

**I. CALL TO ORDER**

1. Roll call & Establish quorum
  - Vickie Hanvey Chairman of the Board
  - Megan Langley Vice Chairman
  - Kris Kirk Secretary/Treasurer
  - Kevin Hooper Member
  - Rod Garman Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)

STATE OF OKLAHOMA, Adair County, Filed for record  
on this day at 3:00PM  
Book \_\_\_\_\_, at Page \_\_\_\_\_.

**JUN 03 2026**

Documentary Stamps: \$ \_\_\_\_\_  
Timothy Fishinhawk, Adair County Clerk  
By SW Deputy

**II. BUSINESS**

1. Discussion and possible action: LeBlanc Engineering
  - a. Request for Qualifications (RFQ) opened, evaluated and graded based upon Qualification Rubric
  - b. Selection of Engineer
2. Discussion and possible action: Minutes
3. Discussion and possible action:
  - a. New Memberships
  - b. Forfeitures
  - c. Transfers, Payouts or Relinquishments
  - d. Meter reading and Billing Report
  - e. Adjustments List
  - f. Certified Letters & Cut off Update
4. Financial Report- NEO Accounting Services, Jaci Taylor
  - a. Discussion and possible action: Financial Report
  - b. Discussion and possible action: Payment of Claims
  - c. Discussion and possible action: Investment of operations funds
    - i. completed and documents to book transfer
  - d. Discussion and possible action: Rate Analysis (new ORWA assignment for July)
5. Office Operations Report
  - a. Discussion and possible action: August 2026 Neptune Training in Nashville, TN
  - b. Discussion and possible action: ORWA Training
  - c. Discussion and possible action: ORWA Fall Conference, Sep 30-Oct 2, 2026; Sequoyah State Lodge Hulbert, OK
6. Operator Report- John Turtle (report attached with invoice)
  - a. Discussion and possible action: ORWA RIG- in line meters project
  - b. Discussion and possible action: Cost and possible form for regulators



**III. NEW BUSINESS**

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

**IV. ADJOURNMENT**